



Moving Checklist

SEND CHANGE OF ADDRESS TO:

- ☐ Post Office
- ☐ Bank
- ☐ Credit card companies
- ☐ Friends and relatives
- ☐ Insurance companies — Life, health, fire, auto
- ☐ Automobile — Transfer of car title registration, driver's license
- ☐ Utility companies — Gas, light, water, telephone, cable
 - ☐ Arrange for any refunds or deposits
 - ☐ Arrange for service in new location
- ☐ Home delivery — Laundry, newspaper, magazine subscriptions
- ☐ School records — Ask for copies or transfer children's school records
- ☐ Medical records — Medical, dental, prescription histories
 - ☐ Ask doctor and dentist for referrals
 - ☐ Transfer needed prescriptions, x-rays, etc.
- ☐ Church, Clubs Civic Organizations — Transfer memberships and get letters of introduction
- ☐ Pets — Ask about regulations of pet licenses, vaccinations, tags, etc.

DON'T FORGET TO:

- ☐ Empty freezers — Plan use of foods
- ☐ Defrost freezer/refrigerator
- ☐ Have appliances serviced for moving
- ☐ Contact utility companies for connection — Water, power, cable, trash, etc.
- ☐ Stay in contact with your mover — Check with the following: insurance coverage, packing and unpacking labor, arrival day, various shipping papers, method and time of expected payment.
- ☐ Plan special care and needs of infants, children, pets and potted plants

ON MOVING DAY:

- ☐ Carry currency, jewelry, documents yourself
- ☐ Plan for transporting pets — They can be poor traveling companions if unhappy
- ☐ Let a close friend or relative know route and schedule you will travel including overnight stops; use him/her as message headquarters
- ☐ Double check old closets, drawers, shelves to be sure they are empty
- ☐ Leave old keys needed by new owner